

**DAMASCUS TOWNSHIP BOARD OF SUPERVISORS**  
**Agenda for April 22, 2024**

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Meeting called to order at:

The Pledge of Allegiance led by:

Attending: [ ] Joseph Canfield, Chairman [ ] Scott Rutledge, VC [ ] Steve Adams, Admin Supervisor  
[ ] Ed Lagarenne, ZO [ ] Alex Tucciarone, PC [ ] Lyle Hocker, ZHB [ ] Melissa Haviland, Sec/Tres

**OPEN FLOOR: Three (3) Minutes per speaker: Public Comments on Agenda Items Only** - clearly state name.

**Action Items:**

- ❖ BOS Minutes of **March 18, 2024:**
- ❖ Special Meeting Minutes of **March 25, 2024:**
- ❖ Act on Monthly Treasurer's Report – **March 19 to April 22, 2024:**
- ❖ Act on Expenses – **March 19 to April 22, 2024:**

**OLD BUSINESS:**

**Amendment of the Alternative Energy Section of the Zoning Ordinance –**

**Resolution 2024 – 3:** Authorizing the disposition for destruction of specific records and documents.

**Upper Delaware Council (UDC) Grant for Flyer:**

**PennBid – Rebid Off Road Diesel –**

**NEW BUSINESS:**

**CoStars Quotes for New Mack Truck –**

**Wayne Bank Commitment letter for new Mack truck –**

**LGUDA process for incurring debt for purchasing new Mack truck -**

**Quotes for lawn maintenance for the grounds, pavilion, and park area –**

**PLGIT Prime Account -**

**NEP DataVision Franchise Agreement Resolution 2024 – 04:**

**Labella for Honesdale Solar1 –** Formal request for an extension/interconnection agreement.

**P&R Appointment for Grant Writer and Engineer for Park & Recreation Projects –**

**CPA 2023 Financial Report & Annual Audit:** - Reports submitted to DCED and filed.

**Scantek – Proposal:** Laserfiche Document Management Software.

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## CORRESPONDENCE AND REPORTS

### CORRESPONDENCE:

**PennDOT:** Skinners Falls Bridge PEL Report (Planning and Environmental Linkages Study) is available for review. Available for public at Web: Skinners Falls Bridge Project (pa.gov) or at Damascus Township.

**Letter from 2567 River Road:** Complaint about PennDOT not fixing a pipe on River Road. Adams to report.

**AG Howell:** County & info about Constables – no action necessary

**DEP** – Copied the township on letters sent Re: Bedrock Quarries Air Quality & Operating Permit.

### REPORTS/MAPS:

- Zoning Officer / Emergency Management / Web Site – by Ed Lagarenne
- Planning Commission – by Alex Tucciarone
- Roads, Bridges, Projects – by Steve Adams
- Maintenance Report for Grounds, Building **AND** Park/Pavilion – by Steve Adams:
- Parks & Recreation - by Dan Rutledge
- UDC (Upper Delaware Council) - by Jeff Dexter
- Zoning Hearing Board –

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### **Wayne County & Community Information:**

- Recycling Program – Report by Jeff Dexter:
- Food Pantry – Michelle Galloway submitted there were 30 families for March 21<sup>st</sup> and 34 for April 22<sup>nd</sup>.
- DM Community Center Information - by Linda Dexter

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- **Public Comments: 3 Minutes per speaker** – When called on please clearly state your name.

Hearing no further comments \_\_\_\_\_ made a motion to adjourn the meeting at \_\_\_\_\_ pm, \_\_\_\_\_ seconded.