

ROAD OCCUPANCY PERMIT APPLICATION # _____

Damascus Township, 60 Conklin Hill Road, Damascus, PA 18415

Tel. 570-224-4410

Fax 570-224-4940

APPLICATION DATE: _____ PROPOSED START DATE: _____

TOWNSHIP ROAD NAME _____ ROAD NO. _____

9-1-1 ADDRESS AT SITE: _____

APPLICANT NAME _____

PROPERTY OWNER _____

OWNER ADDRESS _____

OWNER PHONE NO. _____

EXCAVATION CONTRACTOR: _____

CONTRACTOR ADDRESS: _____

CONTRACTOR PHONE NO.: _____

CONTRACTOR FEDERAL EIN _____

CONTRACTOR HOME IMPROVEMENT REGISTRATION: PA _____ EXP. _____

**** ATTACH PROOF OF CONTRACTOR'S WORKERS COMPENSATION INSURANCE**

NEAREST INTERSECTING ROAD _____

DISTANCE TO NEAREST ROAD _____ FEET

DISTANCE TO NEAREST INTERSECTING DRIVEWAY _____ FEET

**** MARK THE LOCATION AT THE SITE WITH FLAGGING OR PAINTED STAKES**

TOWNSHIP ROAD SURFACE: ☐ PAVED ☐ DIRT/GRAVEL

DRIVEWAY USE: ☐ RESIDENTIAL ☐ AGRICULTURAL ☐ COMMERCIAL

PERMIT IS FOR: ☐ SUBDIVISION REQUIREMENT ☐ NEW DRIVEWAY ☐ REPAIR OR

RESURFACING OF EXISTING DRIVEWAY ☐ REPAIR OR REPLACEMENT OF

DRAINAGE FACILITIES ☐ RELOCATION OF DRIVEWAY ☐ FOR RECORD OF

EXISTING DRIVEWAY ☐ UTILITY INSTALLATION

**** A TRAFFIC CONTROL PLAN IS REQUIRED IF THERE WILL BE ANY ROADWAY OBSTRUCTIONS. ATTACH THE TRAFFIC CONTROL PLAN TO THIS APPLICATION.**

WILL ROADWAY BE COMPLETELY CLOSED AT ANY TIME DURING CONSTRUCTION?

☐ YES ☐ NO IF YES, EMERGENCY SERVICES MUST BE NOTIFIED.

CONTACT WAYNE COUNTY 9-1-1 AT 570-253-3109 BEFORE CLOSING THE ROAD AND WHEN THE ROAD IS OPENED. Owner/contractor is/are required to notify emergency services and the Township of the road closure.

EMERGENCY CONTACT PERSON: _____

EMERGENCY CONTACT PHONE NUMBER: _____

LIST THE BEST WAYS TO CONTACT THE JOB FORMAN AT THE CONSTRUCTION SITE:

ROAD OCCUPANCY PERMIT APPLICATION

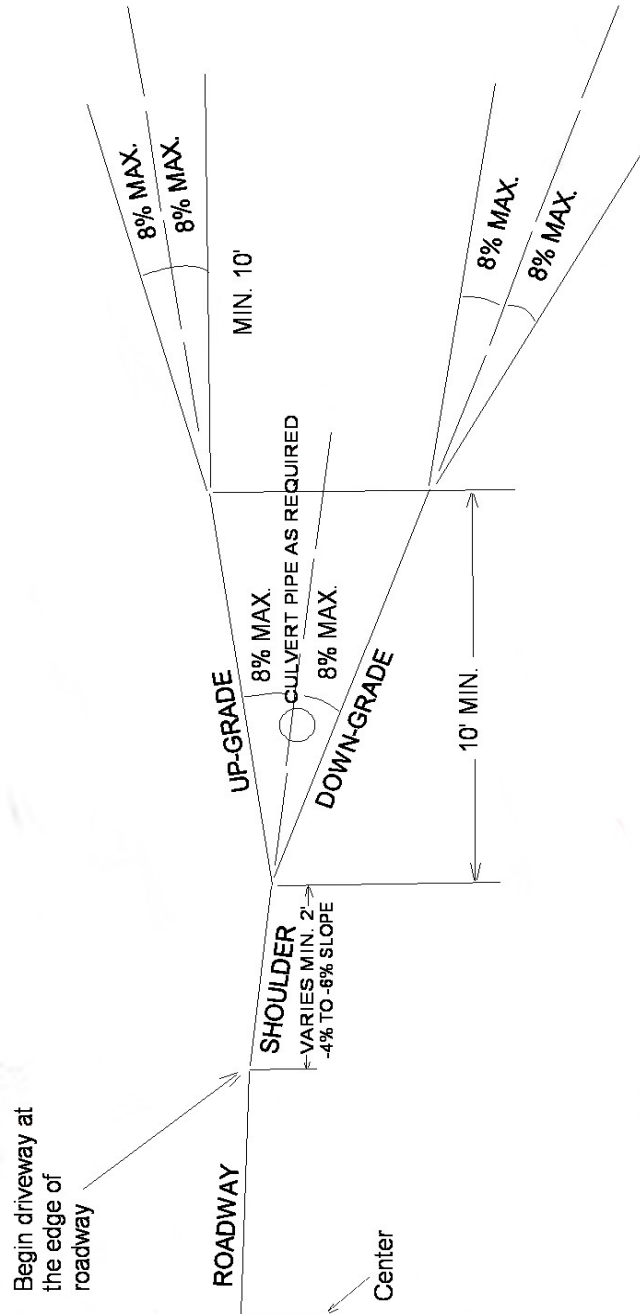
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INDICATE THE PROPOSED DRIVEWAY PROFILE ON THE DRAWING BELOW:



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BY SIGNING THIS FORM THE APPLICANT AGREES TO THE FOLLOWING: 1) Property owner and contractor shall assume responsibility for repair of any damage to a Township Road during construction or damage resulting from improper driveway construction. 2) Property owner and contractor shall be responsible for vehicular and pedestrian traffic safety during construction. 3) Failure to comply with the provisions set forth in this permit may result in revocation of the permit and the property owner and contractor may be subject to legal action, penalties, and fines, and the closure of the driveway. 4) Work within a Township Right of Way without a current and valid permit is a crime and will be prosecuted. 5) Work must be started and completed within the issued permit dates.

NOTICE: in addition to obtaining a permit, you are hereby notified that you are required by law to contact the Pennsylvania One Call System at least three working days before starting construction.



STOP – CALL BEFORE YOU DIG!
PENNSYLVANIA LAW REQUIRES
THREE WORKING DAYS NOTICE
Pennsylvania One Call System, Inc.
1-800-242-1776

CORPORATE SEAL

THE APPLICANT IS (AN INDIVIDUAL) (A PARTNERSHIP) (A CORPORATION

INCORPORATED UNDER THE LAWS OF _____)

APPLICANT SIGNATURE

DATE

APPLICANT TITLE

*IF THE APPLICANT IS NOT THE OWNER,
THE OWNER'S SIGNATURE MUST BE
NOTARIZED BELOW:*

CERTIFICATION OF OWNERSHIP AND ACKNOWLEDGEMENT OF APPLICATION
Commonwealth of Pennsylvania, County of _____

On this, the _____ day of _____, _____, before me, the undersigned officer, personally appeared _____, who being duly sworn according to law, deposes and says that _____ is (are) the owner(s) of the property described in this application and that the application was made with full knowledge and/or direction of the said owner(s) and the said owner(s) hereby agree(s) with this application and submission of same as provided by law.

Property Owner

Property Owner

My Commission Expires _____

Notary Public Officer

seal