

**DAMASCUS TOWNSHIP**  
**Wayne County, Pennsylvania**  
**FEE SCHEDULE**  
**RESOLUTION # 2022-05**

**SECTION 1 – GENERAL GOVERNMENT**

**Sale of Documents:**

SALDO/ZONING Compilation Book	\$35.00
SALDO/ZONING COMPILATION on CD	\$5.00
Comprehensive Plan on CD	\$5.00
Comprehensive Plan Book:	\$65.00
Junk & Rubbish Regulation Ordinance:	\$5.00

**Services**

Fax Charges:	1 <sup>st</sup> page \$3.00; \$1.00 for each additional page
Mailing Fees:	Actual postage plus a handling fee of \$2.50
Photocopies:	\$0.25 per page
Mileage Reimbursement:	Amount set by IRS Float
Request for information requiring document search:	\$25.00 per hour plus Copying Charges.
Bounced Check Fee	\$35.00 per check

**SECTION II – BUILDING PERMITS (UNIFORM CONSTRUCTION CODE)**

Fee for construction or modification under UCC without first obtaining permits: Triple the permit fees

**BUILDING FEE SCHEDULE:**

**Residential - New Construction, Additions, Alterations, Repairs, etc.:**

Living space and non-living space: \$40.00 plus \$0.19 per square foot of each level, or \$40.00 plus 1.5% of construction cost, whichever is less.

**Commercial - New Construction, Additions, Alterations, Repairs, etc.:**

\$60.00 plus \$0.25 per sq. foot of each level

**Commercial and/or Residential: Utility & Miscellaneous Use Groups: New Construction, Additions, Alterations, Repairs, Change of Use, etc.** (Sheds, Decks, Pools, Towers, Concrete slabs, etc.): \$60.00 plus \$0.10 per square foot, or \$60 plus 1.5% of construction cost, whichever is less

**Commercial and/or Residential: Fences, Retaining Walls, Elevated Walks, Signs:**

\$60.00 plus \$0.10 per lineal foot, or \$60 plus 1.5% of construction cost, whichever is less

**Commercial Utility Buildings** (with specific use as storage only, and with no public access area, and with no water or sewer, and with no interior partitions.):

\$60.00 plus \$0.10 per square foot to 2000 square feet, plus \$0.05 per square foot over 2000 square feet, or \$60 plus 1.5% of construction cost, whichever is less

**Residential Utility Buildings** (with specific use as storage only, and with no dwelling area, and with no water or sewer, and with no interior partitions.):

\$100.00 plus \$0.10 per square foot *or* \$100.00 plus 1.5% of construction cost, whichever is less

**Demolition** – Residential \$100.00 (\$124.50 total); Commercial \$200.00 (\$284.50 total)

**ELECTRICAL FEE SCHEDULE:**

**Service and Feeders:** New or reconnect service, or manufactured home, or industrialized housing:

\$65.00 (max. 200 amp, 240 volt).

For service over 200 amp and/or over 240 volt: Add \$50 to base rate.

**Residential Flat Rate Inspections:** \$90.00 (includes service)

**Itemized Residential Rate:** Alarms, Signaling, Communications, Motors, Lighting, Emergency Lighting, Generators, Receptacles, Switches:

\$60 plus \$1.00 per device plus service connection fee.

**Commercial Flat Rate Inspection:** \$120.00 00 (max 200 amp, 240 volt) (includes service)

For service over 200 amp and/or over 240 volt: Add \$50 to base rate

**Itemized Commercial Rate:** use Residential Itemized Rates plus 25%

### MECHANICAL & PLUMBING:

**Residential Construction Flat Rate:** \$90.00

**Itemized Residential:** \$50.00 plus \$10.00 per appliance of fixture

**Commercial Construction Flat Rate:** \$120.00

**Itemized Commercial:** use Residential Rate plus 25%

### MISCELLANEOUS:

**Commercial Accessibility:** Plan review and inspections: \$100.00

**Commercial Fire Suppression:** Plan review and inspections: \$100.00

**State & Municipality Fees** (Add to all permit fees):

Educational Fee \$4.50 per application (mandated by the Commonwealth of PA)

Township UCC Administration Fee 20% of total cost of UCC application.

**Re-inspection fees:** Additional inspections after two (2) failed normal inspections: \$50.00 per inspection.

**Workmen's Compensation Surcharge of \$25.00 will be applied (as applicable) to every Permit issued for all Construction Projects.** An additional \$100.00 to \$200.00 fee for addressing each complaint and / or violation related to the Worker's Compensation Act. Violations that may occur are Site Visits. Reports and complaint processing, will be reported to the Wayne County District Attorney's Office with all documentation presented for successful prosecution.

**An NPDES / Erosion & Sediment Control surcharge of \$50.00 will be applied (as applicable) to every permit issued for all Projects that require any earth disturbance.** (Driveway Construction, Septic System Construction, Water Well Construction, Building Construction, Landscaping Projects, etc.), and \$100.00 fee for problems relative to NPDES / E&S that may occur, and will include Site Visits, reports and complaint problem processing, and assigned a \$2,000.00 to \$5,000.00 penalty fee for non-compliance.

**Recreational Cabin Exclusion fee:** \$100.00 per unit

### SECTION III – ZONING PERMITS, USES

Fee for construction, modification, or use under Zoning or road ordinances without first obtaining permits:

Triple the permit fees.

**Zoning Permits for uses, construction, alterations, additions and installations**

1. Residential Structures:

Up to 200 square feet:	\$ 50.00
201 – 600 square feet:	\$100.00
601 – 1000 square feet:	\$150.00
1001 – 2000 square feet:	\$200.00
2001 – 3500 square feet:	\$250.00
3501 + square feet:	\$250.00 plus \$0.08 for each square foot over 3500 square feet

Fixed rate for pre-owned Mobile Homes with two landings / decks not over 200 sq. feet total \$100.00.

Fixed rate for pre-owned Mobile Homes with landings larger than 200 sq. feet total \$125.00.

2. Agricultural Buildings, any size: \$ 50.00
3. Commercial (Including apartment buildings, retail sales, wholesale sales, manufacturing, repair services, storage, etc.): \$280.00 plus \$0.08 for each square foot over 2000 square feet
4. Mineral Extraction, per opening \$500.00
6. Non-posting fee: \$25.00
6. Use Permit Fee: \$50.00
7. Non-Conforming Use Registration \$50.00
8. Sign Permit Fee: \$50.00
9. Event Permit Fee: \$50.00
10. Road Opening Permit Fee (within ROW) \$250.00
11. Highway Occupancy (Driveway) per opening:
  - Residential: \$50.00
  - Commercial: \$75.00
12. Any Development or Construction in a flood hazard area:  
\$75.00 Plus Hearing Fees Plus Application and permit fees plus escrow
13. Non conversion inspection fee (accessary structures in flood zone) per required annual inspection fee and or validated violation \$25.00
14. Short-Term Rental Application (Annual) (includes up to 2 inspections and Certificate) \$125.00  
Additional inspections after 2 failed inspections \$75.00 payable before Certificate is issued
15. Escrow Deposits: Every applicant, upon submission of an application for construction, building, installation, etc. where an escrow deposit is required, shall pay to the Township escrow deposits in accordance with the following schedule:
  - Escrow – Initial Deposit: \$2000.00
  - Escrow – Minimum Balance: \$ 500.00Remaining escrow shall be returned to the applicant upon written request submitted no less than 30 days after the official decision is entered
16. Court Appearance fees pe hour per person \$400.00

## **SECTION IV – ZONING HEARING BOARD**

### **General**

Filing Fees: Every applicant, upon submission of an application, shall pay to the Township filing fees in accordance with the following schedule:

1. Variance application: \$600.00
2. Appeal application: \$600.00
3. Special Exception application: \$600.00 plus Escrow
4. Continuance of Hearing: \$400.00
5. Re-Hearings: \$400.00
6. Escrow Deposits: Every applicant, upon submission of an application or appeal to the Zoning Hearing Board where an escrow deposit is required, shall pay to the Township escrow deposits in accordance with the following schedule:
  - Escrow – Initial Deposit: \$1000.00

Escrow – Minimum Balance: \$ 500.00

**SECTION V – SEWAGE FEES**

Every applicant upon submission for a permit for sewage disposal shall pay to the Township filing fees in accordance with the following schedule (Construction, alterations or repairs without first obtaining permits: Double the permit fees.):

<u>Description</u>	<u>SEO</u>	<u>Twp.</u>	<u>Total</u>
<b>Application – Residential</b>	\$30.00	\$20.00	\$50.00
Perc Test	\$250.00	\$50.00	\$300.00
Test Pit [3]	\$55.00	\$20.00	\$75.00
[3] Additional Pits	\$25.00	\$15.00	\$40.00
Additional Inspections	\$55.00	\$20.00	\$75.00
Perc Test Confirmation	\$55.00	\$20.00	\$75.00
<b>Residential Permit:</b>			
New	\$80.00	\$35.00	\$115.00
Repair	\$70.00	\$25.00	\$95.00
<b>Rural Residential Permit / Admin:</b>	\$35.00	\$110.00	\$145.00
<b>Permit Transfer:</b>	\$55.00	\$20.00	\$75.00
<b>Permit Reissues:</b>	\$80.00	\$35.00	\$115.00
	<b><u>SEO</u></b>	<b><u>TWP.</u></b>	<b><u>Total</u></b>
<b>Planning Modules:</b>			
Residential Review	\$45.00	\$20.00	\$65.00
Commercial	\$55.00	\$20.00	\$75.00
<b>Commercial Application:</b>			
Permit	\$125.00	\$35.00	\$160.00
Repair / New	\$135.00	\$85.00	\$220.00
Perc Test- Commercial			
Test Per Hole	\$55.00	\$20.00	\$75.00
Perc Confirmation	\$55.00	\$20.00	\$75.00
<b>Temporary Holding Tank</b>	\$150.00	\$400.00	\$550.00
<b>Holding Tank Inspection</b>	\$55.00	\$20.00	\$75.00
<b>Township Meeting: Twp. Request:</b>	\$25.00		\$25.00
<b>Site Visit / Consultation</b>	\$30.00	\$15.00	\$45.00
<b>Port-A-John Permit</b>	\$55.00	\$20.00	\$75.00
<b>Port-A-John Monthly Inspection</b>	\$55.00	\$20.00	\$75.00
<b>Reconnect To Existing System</b>	\$60.00	\$55.00	\$115.00
<b>Spray [IRS] &amp; Test Verification</b>	\$80.00	\$40.00	\$120.00
<b>Court / Legal: Per Hour Fee</b>	\$35.00	\$15.00	\$50.00
<b>Alt. SEO Septic Design fee</b>	\$375.00	\$25.00	\$375.00

**SECTION VI – SUBDIVISION AND LAND DEVELOPMENT**

**General**

Filing and Escrow Fees: Every applicant, upon submission of a subdivision or land development plan shall pay the Township filing fees and escrow deposits in accordance with the following schedules:

### **Subdivision Plans and Applications**

1. Filing Fee per lot for subdividing \$ 50.00  
per final lot combination \$ 50.00  
Escrow – Minor \$0.00 unless review is required  
Escrow – Initial Deposit \$3,000.00  
Escrow – Minimum Balance \$1,000.00
2. Plan showing from four (4) through and including ten (10) lots:  
Filing Fee for the first 3 lots \$ 200.00  
Filing Fee for each additional lot \$ 30.00  
Escrow – Initial Deposit \$3000.00  
Escrow – Minimum Balance \$1000.00
3. Plan showing eleven (11) or more lots:  
Filing Fee for the first 10 lots \$ 200.00  
Filing Fee for each additional lot \$ 30.00  
Escrow – Initial Deposit \$3000.00  
Escrow – Minimum Balance \$1000.00

### **Land Development Plan**

Filing Fees: \$50.00 per dwelling

1. Filing Fee per 1 lot, not to exceed two Residential dwellings;  
There shall be no Escrow fee, unless required by reviews.  
Filing Fee \$50.00  
Escrow \$0.00 unless review is required
2. Plan showing less than ten (10) acres of development:  
Filing Fee \$ 50.00  
Escrow – Initial Deposit \$2,000.00  
Escrow – Minimum Balance \$1,000.00
3. Plan showing from ten (10) though and including forty-nine (49) acres of development:  
Filing Fee for the first 10 acres \$ 500.00  
Filing Fee for each additional acre \$ 50.00  
Escrow – Initial Deposit \$4000.00  
Escrow – Minimum Balance \$2000.00
4. Plan showing fifty (50) acres or more of development:  
Filing Fee for the first 50 acres \$2,500.00  
Filing Fee for each additional acre \$ 50.00  
Escrow – Initial Deposit \$8,000.00  
Escrow – Minimum Balance \$2,000.00

### **Conditional Use Permit**

Filing Fees:

1. Conditional Use Permit Filing Fee \$ 600.00  
\* Escrow – Initial Deposit \$2000.00  
\* Escrow – Minimum Balance \$ 500.00
2. Conditional Use Additional / Continued Hearings \$ 400.00

### **Escrow Deposits:**

1. Every applicant, upon submission of any plan where an escrow is required, shall pay to the Township escrow deposits for reasonable and necessary charges by the Township's professional consultants in accordance with applicable schedules.
2. The escrow deposit for site plan review referred to herein shall be used to pay for engineering reviews, unusual administrative costs, consultant (including, but not limited to, legal) review of subdivision and

land development plans, agreements and performance guarantees and other miscellaneous costs of application review, but does not include a deposit for site inspections and other monitoring during development. The amounts for such review will in no event exceed the rate or cost charged by the Township's consultants for the Township. When the amount of the initial deposit falls below the appropriate minimum amount indicated above, the applicant shall be notified by the Township treasurer to file sufficient monies to bring the balance of the escrow amount initially deposited. Upon final approval of a subdivision or land development plan, and there are no outstanding charges to be placed against the escrow account, whatever remaining funds in the escrow account, upon request shall be returned to the applicant.

- 3. Escrow deposits shall be held without interest.
- 4. Escrow deposits required do not include performance guarantees for completion of improvements shown on submitted plans for subdivisions and land developments.

**SECTION VII – PARK COMMISSION**

**Rentals**

1. Rental of Pavilion Fee	\$50.00 per day
Cleaning Deposit Fee	\$100.00 per day

**SECTION VIII – GENERAL**

**All resolutions inconsistent herewith are repealed and if no force and effect.**

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Damascus Township, Wayne County, Pennsylvania at a duly convened public meeting conducted on the **15<sup>TH</sup>** day of *August, 2022* that the Fee Schedule as outlined above be and hereby is established and the same shall supersede any and all previously established fees.

Attest: Melissa Haviland  
Melissa Haviland, Secretary

Board: Joseph K. Canfield  
Joseph K. Canfield, Chairman

SEAL

Scott Rutledge  
Scott Rutledge, Supervisor

Steven R. Adam  
Steven R. Adam, Admin Supervisor