

**DAMASCUS TOWNSHIP BOARD OF SUPERVISORS**  
**ORGANIZATIONAL MEETING: January 7<sup>th</sup>, 2008**

---

Without objection the meeting was called to order at 6:55 PM

The Pledge of Allegiance was led by Jeffrey R. Dexter.

Roll Call: Art Freiermuth, Charles Grady, Jeffrey R. Dexter, Ed Lagarenne, Jeffrey M. Finlay, Cheryl A. Lewis, Ernest C. Matern, and Karyle A. Woods, Secretary.

There were no comments made on the Agenda.

- Charles Grady was elected as Temporary Chairman OF THE Board of Supervisors on a motion made by Jeffrey R. Dexter; seconded by Art Freiermuth. The motion passed unanimously.
- A motion was made by Art Freiermuth to nominate Jeffrey R. Dexter as the Chairman of the Board of Supervisors. The motion was seconded by Charles Grady. Nominations were closed; and a Vote was called. Jeffrey R. Dexter was elected Chairman of the Board of Supervisors on a unanimous vote.
- Charles Grady was nominated by Art Freiermuth to the position of Vice Chairman of the Board of Supervisors. The motion was seconded by Jeffrey R. Dexter. Nominations were closed. The vote was unanimous to elect Charles Grady as the Vice Chairman of the Board of Supervisors.
- Re Appointments:
  1. Karyle A. Woods was reappointed to the position of Secretary, with a \$1.00 per hour increase, on a motion made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote; and the vote was passed unanimously.
  2. Cheryl A. Lewis was reappointed to the position of Treasurer, with a \$800.00 Salary-[ Bi Weekly] on a motion made by Art Freiermuth, and seconded by Charles Grady. A vote was called by Chairman Dexter, and the motion was passed unanimously.
  3. Payment of Tax Collectors Fees: @ 3% of the net. The motion was made by Charles Grady; and seconded by Art Freiermuth. Chairman Dexter called for a vote, and the motion passed unanimously.
  4. Jeffrey S. Treat was reappointed as Solicitor on a motion made by Art Freiermuth, and seconded by Charles Grady. Chairman Dexter called for a vote, and the motion passed unanimously.
  5. The position of Meeting Room and Offices Cleaner was Tabled.
  6. Jon Keating was reappointed as Solicitor for the Zoning Hearing Board on a motion made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote, and the motion was passed unanimously.
  7. Gary Packer was reappointed to the Zoning Hearing Board on a motion made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.
  8. Ernest C. Matern and W. Don Deihl were reappointed to the Planning Commission on motions made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote, and the motions passed unanimously.
  9. Karyle A. Woods was reappointed to the Planning Commission with a \$1.00 increase per hour; on a motion made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.
  10. Ed Lagarenne was reappointed as the Zoning Officer and Buildings Codes Official, with a \$1.00 increase per hourly rate, on a motion made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.
  11. Charles Bayly was reappointed as Sewage Enforcement Officer; per Fee Schedule-in place; on a motion made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.

12. Chris Martin was reappointed as Alternate SEO, on a motion made by Art Freiermuth, and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.

Board of Supervisors Organizational Meeting: January 7<sup>th</sup>, 2008. Page 2.

13. The position of Roads Master was Tabled on a motion made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote, and the motion to Table the item was unanimous.
14. The recommendation to continue the Treasurer's Bond at \$400,000.00 was motioned by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.
15. Steve Knash was reappointed as Bridge Inspector and as Township Engineer on motions made by Charles Grady and seconds by Art Freiermuth. Chairman Dexter called for the vote, and the motions passed unanimously.
16. Appointment of a Planning and Zoning Consultant was Tabled, pending review and recommendations, on a motion made by Charles Grady, and seconded by Art Freiermuth. Chairman Dexter called for a vote and the motion to Tables the re-appointment was passed unanimously.
17. Donna Borrows was reappointed as Court Stenographer at her current rate, on a motion made by Art Freiermuth, and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.
18. Elwin [Bucky] Davis was reappointed Elector - Chairman of the Vacancy Board. The motion was made by Art Freiermuth, and seconded by Charles Grady. Chairman Dexter called for a vote and the motion was passed unanimously.
19. Designation of Depositories: The Wayne Bank, The Dime Bank and PLGIT accounts are to remain the same. The motion was made by Art Freiermuth, and seconded by Charles Grady. Chairman Dexter called for a vote and the motion was passed unanimously.
20. The third [3<sup>rd</sup>] Monday of each month @ 7:00 PM was retained as the official day and time of the Board of Supervisors meetings, on a motion made by Art Freiermuth, and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.
21. Jeffrey R. Dexter was appointed as the Voting Delegate for the PSATS Annual Conference on a motion made by Charles Grady and seconded by Art Freiermuth. Chairman Dexter called for a vote, and the motion passed unanimously.
22. Employee Benefits: Same for full Time Employees. A motion was made by Art Freiermuth, and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.
23. H A Thomson was reappointed as the Insurance Company on a motion made by Art Freiermuth, and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.
24. The Township Employee Manual was Tabled on a motion made by Art Freiermuth, and seconded by Charles Grady. Chairman Dexter called for a vote, and the motion was passed unanimously.
25. Mileage reimbursement is set at the current IRS rate of 50.5 cents; on a motion made by Charles Grady and seconded by Art Freiermuth. Chairman Dexter called for a vote and the motion passed unanimously.
26. Jeffrey M. Finlay was reappointed as the Emergency Mgt. Coordinator @ an increase of \$1.00 per hour; on a motion made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote and the motion passed unanimously.
27. Art Freiermuth, Supervisor, was appointed as Chairman of the Agricultural Security Ares Board on a motion made by Jeffrey R. Dexter and seconded by Charles Grady. A vote was called and the motion passed unanimously.

28. Jeffrey R. Dexter was appointed as the Delegate to the Council Of Governments [COG]-Northern Wayne County. – on a motion made by Charles Grady and seconded by Art Freiermuth. Chairman Dexter called for a vote and the motion passed unanimously.

29. A Chairman of the Parks Commission position was Tabled for review on a motion made by Art Freiermuth and seconded by Charles Grady. Chairman Dexter called for a vote and the motion to Table this item passed unanimously.

Board of Supervisors Organizational Meeting: January 7<sup>th</sup>, 2008. page 3.

Open floor: Rolf Beck protested the appointment of Mr. Jeffrey S. Treat, as the Township Solicitor. Chairman Dexter thanked him for his comments.

The meeting was adjourned at 8:13 PM on a motion made by Art Freiermuth and seconded by Charles Grady.

**BOARD OF SUPERVISORS:**

---

**Jeffrey R. Dexter, Chairman of the Board**

---

**Charles Grady, Vice Chairman of the Board**

---

**Arthur Freiermuth, Supervisor**

---

**Karyle A. Woods, Municipal Secretary**