



DAMASCUS TOWNSHIP

BOARD OF SUPERVISORS

MEETING MINUTES OF: March 21st, 2011

Meeting called to order @ 7:03 PM.

The Pledge of Allegiance was led by Bob Gross, et al.

Attendance: [x] Jeffrey R. Dexter, [x] Charles Grady, [x] Joseph Canfield, [x] Dolores Card, [x] Ed Lagarenne, [x] Ernest C. Matern, [/] Howard Schuchman, [x] Bob Dexter, [/] Dora Faye Henry, [/] Dolores Keesler; and [x] Karyle A. Woods, Secretary & Open Records Officer; [x] Solicitor: Jeffrey S. Treat, Esq.

KEY TERMS: [x] =Present. [/]=Absent. **BOS**= Board of Supervisors; **ZHB**= Zoning Hearing Board; **PC**= Damascus Planning Commission; **UDC**= Upper Delaware Council; **DRBC**= Delaware River Basin Commission; **WCPA**= Wayne County Planning Agency; **WCCD**= Wayne County Conservation District; **DEP**= Dept. of Environmental Protection; **DCED**= Dept. of Community and Economic Development; **NPS**= National Parks Service; **SEO**=Sewage Enforcement Officer; **BCO**= Building Codes Officer.

Open Floor: AGENDA Items only. **Three minutes per speaker.**
NONE

Action Items:

- To review and take action on: Minutes of March 21st, 2011.
 - A. Joe Canfield made a motion to accept the Minutes of February 21st, 2011; Chuck Grady seconded the motion. Chairman Dexter called for a vote, and the motion was approved unanimously.
- To Review and Pay Expenses incurred during the previous month: Tabled due to a Medical Emergency, until a Special Meeting on March 31st, 2011, at 7:00 PM.
- The Treasurer's Report was Tabled due to a Medical Emergency, until a Special Meeting on March 31st, 2011, at 7:00 PM.

REPORTS:

- ❖ **Emergency Management Report:** No Report necessary.
- ❖ **Zoning , Buildings, & Codes Enforcement Report:** [See attached Report]
- ❖ **Planning Commission Report:** There are no new submissions, however, the PC Annual Report is ready to be submitted to the BOS.
- ❖ **Parks & Recreation Commission:** No Report necessary.
- ❖ **UDC** – www.upperdelawarecouncil.org. [See Report attached]
- ❖ **The Roads Departments [North & South]** reported that all work is proceeding well. 'Keeping up with Snow Business' and repairing damaged roads.
- ❖ **Zoning Hearing Board:** Reported no matters before the Board.
- ❖ **The Damascus Area Food Pantry:** Thanked all those who have so generously given to the Pantry. 62 Families were served. Bob Gross reported that progress is being made on repair of the Walk-In Refrigerator, and expected

REPORTS: Continued.

PANTRY-

- to be operational very soon. Wayne County Foundation has granted the request for funding. [See picture of the ceremony, supplied by *The Wayne Independent Newspaper*. The BOS thanked Bob and Connie Gross for their efforts. Bob Gross asked that donations continue to aid with Pantry efforts.
- ❖ The Recycling Center had a very good day. However, two Volunteers are still needed to help with the Recycling efforts. The Wayne County Correction Facility did provide 3 crew members to help with the effort.

UNFINISHED BUSINESS:

- The Boy Scout Project to improve certain facets of the Damascus Forest is 90% completed. Due to Maternity Leave of a NPS person, the computer generated elements have not been completed as yet.
- The Grant for replacing the Community Center Roof has been approved by the DCED, and the Wayne County Redevelopment Authority, and Bid Proposals will be advertised.

NEW BUSINESS:

1. Bid Openings: See attached form.
NOTE A. Bids for Pipes has been held to provide for consultation with the Damascus Township Solicitor; as properly completed Bid Quotes from Chemung Supplies, Central Clay Products, and John Bonham Road Equipment and Supplies were the same amount, to the penny; although John Bonham's bid was rejected as an incomplete proposal [No Bond was presented in the packet].

Chairman Dexter asked the BOS to vote to hold the Bids until consultation with the Township Solicitor could determine how they – the BOS, should proceed. Joe Canfield made that motion and Chuck Grady seconded the motion. The BOS voted and the motion to consult the Solicitor was approved unanimously.

NOTE B. No Bids were received for Diesel Fuel. The Board of Supervisors voted to declare a state of Emergency, [Motion made by Chuck Grady and seconded by Joe Canfield], Chairman Dexter called for a vote and the motion was approved unanimously; which allows the Township to act upon the Telephonic Quotes received from area vendors [lowest price].

2. The vote on the destruction of old records was Tabled until the list is available from Dolores Card, Treasurer – at the April BOS meeting. The motion was made by Joe Canfield and seconded by Chuck Grady. Chairman Dexter called for a vote and the motion was approved unanimously.
3. Hanson's Aggregates has agreed to continue the Bid contract from last year [2010], for Cold Patch purchases.
4. The BOS voted on a motion made by Joe Canfield to unseat Ms. Dolores Keesler immediately, as the Damascus Township Upper Delaware Council representative; the motion was seconded by Chuck Grady. Chairman Dexter called for a vote, and the motion was approved unanimously. The BOS will send a letter to Ms. Keesler and the UDC to that effect. [4A.] There was

NEW BUSINESS: Continued.

#4.

discussion about appointing a new representative to the UDC. Letters of Interest will be reviewed by the BOS.

OPEN FLOOR: 2nd Segment- Community Interests

1. The proposed Zoning Amendment - Public Hearing date was announced.
2. Bob Gross expressed his opinion that the Planning Commission 9 member panel was slanted towards a 'Pro Drilling' stance; and that there should be a balance on the panel to protect the whole community.
3. Bill Gager expressed a 'Hats Off' to the Wayne County Planning Commission Agency for their letter to the DRBC. [See copy of the Letter attached.]
4. Bernard Handler expressed his support of Ms. Keesler, as the UDC Representative; and was opposed to her removal.
5. A resident said the 44% of residents in Damascus Township were 2nd home owners.
6. The Emergency Light, over the entrance door to the meeting room needs to be replaced.
7. Ernie Matern expressed his opinion that the volunteers [people] serving on the Zoning Hearing Board and the Planning Commission well represents the Community as a whole.
8. The April 18th, 2011 BOS Meeting will also be part of the SUPERVISORS 4 A DAY Program.

Hearing no further comments, Joe Canfield made a motion to adjourn the meeting. The motion was seconded by Chuck Grady. The meeting was adjourned 8:35 PM. **These Minutes** are respectfully submitted by: Karyle A. Woods, Secretary and Open Records Officer.

SIGNED by the Board of Supervisors:

Jeffrey R. Dexter, Chairman

Karyle A. Woods, Secretary, & Open Records Officer

Joseph Canfield, Vice Chairman

Charles Grady, Supervisor