



DAMASCUS TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES OF: APRIL 20TH, 2009
SUPERVISOR FOR A DAY PROGRAM!

Meeting called to order @ 7:00 PM.

The Pledge of Allegiance was led by Chairman Jeffrey R. Dexter.

Attendance: [x] Jeffrey R. Dexter, [x] Charles Grady, [x] Jason Roberts, [-] Dolores Card, [x] Ed Lagarenne, [/] Jeffrey M. Finlay, [x] Marty Kunstmann, PC, [x] Howard Schuchman, ZHB [x] Bob Dexter, [x] Dolores Keesler, UDC Representative, [x] Dora Faye Henry, and [x] Karyle A. Woods, BOS Secretary and Open Records Officer.

OPEN FLOOR: AGENDA Items Only. Three minutes per speaker.

- Damascus Area School students, Bubby Lacey, Jared Faashauer, Kathryn Figura, and Meghan Boyer were welcomed as Supervisors for a Day. Kathryn Figura explained the program and her Chairmanship of the Board of Supervisors for tonight's meeting.

ACTION ITEMS:

- Minutes of March 16th, and March 23rd, 2009 Minutes were reviewed and a motion to approve those Minutes was made by Jared Faashauer, Bubby Lacey/Chuck Grady and Jason Roberts. Chairman Dexter and Kathryn Figura called for a vote; the motion to approve the Minutes of March 16th, and March 23rd, 2009 were approved unanimously.
- To take action on the expenses incurred during the previous month:
 1. Expenses of March 2009: Jared Faashauer/Chuck Grady, and made a motion to pay the expenses of March 2009; and Bubby Lacey /Jason Roberts seconded the motion. Chairman Dexter/ Kathryn Figura called for a vote, and the motion to pay the expenses was approved unanimously.
- To review and take action on the Treasurer's Report:

The Treasurer's Report of March 16th, 2009; Meghan Boyer/Chuck Grady made a motion to approve the March 16th, 2009 Report, and Bubby Lacey/Jason Roberts seconded the motion. Chairman Dexter/ Kathryn Figura called for a vote, and the motion was approved unanimously.

UNFINISHED BUSINESS:

- The **Damascus Twp. Auditors Report** was continued until the next Board of Supervisors meeting on May 18th, 2009 on a motion made by Meghan Boyer/Chuck Grady; seconded by Jason Roberts/Bubby Lacey. Chairman Dexter/ Kathryn Figura called for a vote, and the motion to continue the Auditors Report was unanimously approved.
- **Agility Agreement** discussion was led by Chairman Dexter; he reported that the turn-over in that office was hindering our ability to begin a new

Unfinished Business: Continued.

Agility Program:

- agreement; they don't seem to know who may be in charge, but they are interested in exchanging ideas...faxes have been going back and forth as to what will provide the greater value to the Township and their program. Discussions continue; no agreement has been signed as yet.

NEW BUSINESS:

- **Resolution #2009-04: Records Retention Policy-Recordings;** was reviewed and a motion to approve Resolution #2009-04 was made by Meghan Boyer/ Chuck Grady; seconded by Jared Faashauer/Jason Roberts. Chairman Dexter/ Kathryn Figura called for a vote, and the motion was approved unanimously.
- **Resolution #2009-05: DCNR Grant Application-** for Master Plan Soccer Field development was discussed, and reviewed. Jared Faashauer/ Jason Roberts made a motion to approved Resolution #2009-05; the motion was seconded by Bubby Lacey/ Chuck Grady. Chairman Dexter/ Figura called for a vote, and the motion was approved unanimously.
- Chairman Dexter announced that a date for **"Meet The Candidates Night"** had been set for Tuesday, April 28th, 2009, at 7:00 PM. The event would be held in the BOS meeting room, with Atty. John Keating named as Moderator. There was comment from Mr. Haase that they had not been notified [telephoned in advance, by the Chairman] about the event scheduling.
- **Diesel Fuel Bids:** No bids were received by the Township, explained Chairman Dexter, so that a process of Telephonic Quotes would be used to get the lowest daily quote for delivery of Diesel Fuel to the Twp. Mr. Gager asked if the other Twps. Used this system and Chairman Dexter answered that many of them do use our system. But some don't bother with it- they [some Twps.] use General Account funds to purchase fuel; not their Liquid Fuels allocation funds. A motion was made by Faashauer/Grady to use the Telephonic Quotes process- Liquid Fuels Funds to purchase Diesel Fuel for Twp. use. This motion was seconded by Roberts/Boyer; and a vote was called by Chairman Dexter/Figura, and the motion was approved unanimously.

REPORTS:

- **Zoning, Buildings & Codes Report:** See attached report.
- **Parks & Recreation:** No Report
- **Emergency Mgt. Report:** None.
- **Planning Commission Report:** Ernie Matern reported that there were no completed packets to be discussed, however that there were problems with DEP and potential impacts to protected plants [PNDI reports], namely the timeliness of getting a response from DEP/PNDI, so that the PC's work may move forward.
- **UDC Report:** The NYRI proposal to run a power line down the river has been quashed. The Parks Service is prepared for the season; however their emphasis is on river safety- which is as it should be, according to the UDC Representative- Dolores Keesler. Ed Zigmond- Rep. of Mr. Chris Carney, was a Keynote speaker at the Awards ceremony on Sunday, April 19th, 2009,

REPORTS: Continued.**UDC Representative Report:**

hosted at Central House, pointed out that Mr. Carney supports the environmental protections of the Delaware River corridor. DEP has taken the decisions away from local leadership and vested the permitting process in the DEP. The UDC is not comfortable with this decision- as there doesn't seem to be enough personnel to cover the issues which will arise from the permitting of Gas Drilling and the environmental issues and concerns arising from those Drilling processes. A Mr. Cole won an award for work he's produced on a type of Mussel which inhabits the Delaware River, and acts as a type of filter for cleaning the waters. His work was instrumental in making sure that this species of Mussel is protected. Salvaging the Water Gages on the Upper Delaware will be a priority for both Sen. Bonnesac[sp] and Rep. Chris Carney; and that the Flood controls, in place at Lake Wallenpaupack would be considered a priority.

- **Roads Report:** Chuck Grady spoke about the road grading and pothole filling that is taking place at this time.
- **ZHB Report:** No open matters are before the Board at this time, reported Howard Schuchman.
- **Food Pantry Report:** Ms. Henry reported 36 Families were served; The Second Harvest [Federal] program recertification could not take place as the income guidelines were not available at the time of the Pantry, however arrangements are being made for that program. Chairman Dexter asked residents to please consider making donations to the Pantry; The Free United Methodist Church of Beach Lake has made a significant donation of foods to the Damascus Area Food Pantry and other individuals have also been making donations, as well. The additional Food stuffs were, and are very welcomed.
- **The Damascus Recycling Program's** Marty Kunstmann reported that there was not "overwhelming" response at the Recycling Center, but on the positive side, he noted, new people are coming to the center. The Recycling Program hours are 8:30 AM until 12:00 Noon, and the hours have been updated on the Webpage.

OPEN FLOOR: Second segment.

1. Mr. Gager mentioned that the Proposal he had worked 7-8 yrs. on to adjust the Bid Limits [Manchester / Pleasant Mt. article in the Wayne Ind.] He requested that Damascus Twp. BOS send letters to Sen. Lisa Baker, et al. to support the raising of the Bid Limits. Chairman Dexter explained the PSATS positions and his attendance at PSATS in the morning; that there was great interest in 3 key issues and Bid Limits would be 1st, of the agenda topics. Legislators would be presenting a forum for these Key issues. He would then be contacting the Legislators in support of raising the Bid Limits and other issues.
2. Mrs. Marilyn Naleski, Principal of Damascus Area School, thanked the Township for their continuous participation and support of the local gov't. Class programs, including the Supervisor For A Day Program. Chairman Dexter commented that he and the Board of Supervisors add their thanks and appreciation for the work of Mr. Howard Schuchman,

Second phase OPEN FLOOR, # 2 continued.

Coordinator of the Youth programs for his continuous work and support of these programs over a 15 year, or longer period coordinating, scheduling; gaining Business and Community support for prizes, and promoting the Damascus Township efforts in the PSATS state-wide publication: *The Township News*, as well as in the local newspapers.

3. Mr. Gross made the Community aware of the progress he was making in landscaping the new Veterans of all wars Memorial; The dedication of this Memorial will take place, at a service, on Monday, May 25th, 2009 at 11:00 AM, with a short program.
4. The Litter Pluck is underway, according to Chairman Dexter, and he urged the community to take part in cleaning up the roadsides. The grant for the Scout Troops to clean up the Delaware River margins was discussed. This is “pass through” funding from the state. Chairman Dexter went on to explain how the bags would be picked up on the state roads, by especially trained PennDoT drivers, if participants could get them there; or to call the Twp. for pick up by our Roads Dept. personnel.

Hearing no further comments, Kathryn Figura/Chairman Dexter called for the meeting to be adjourned at 7:42 PM, with unanimous support by all BOS members, and with applause for the audience and the Board members present.

These Minutes are respectfully submitted by: Karyle A. Woods, Secretary, and Meghan Boyer.

SIGNED by the Board of Supervisors:

Jeffrey R. Dexter, Chairman of the Board

Charles Grady, Vice Chairman of the Board

Jason E. Roberts, Supervisor of the Board

Karyle A. Woods, Secretary & Open Records Officer

END