



DAMASCUS TOWNSHIP

BOARD OF SUPERVISORS

MEETING MINUTES OF: MAY 20th, 2013

SUPREVISORS FOR A DAY PROGRAM

Meeting called to order @ 7:00 PM.

The Pledge of Allegiance was led by: Ms Kenyon; et al.

Attendance: [x] Jeffrey R. Dexter, [x] Charles Grady, [x] Joseph Canfield, [/] Dolores Card, [x] Ed Lagarenne, [x] Ernie Matern or Marty Kunstmann - PC; [/] Gary Packer; [x] Bob Dexter or Marty Kunstmann; [/] Dora Faye Henry; and [x] Karyle A. Woods, Secretary & Open Records Officer; [/] Solicitor Jeffrey S. Treat, Esq.

STUDENT SUPERVISORS: John Lukan, Jordan Peer, Bailey Quick, and Kaitlyn Warren. [Mr. Pete Casaz: Damascus School Teacher, helped to coordinate this year's program]

KEY TERMS: [x] =Present. [/]=Absent. BOS= Board of Supervisors; ZHB= Zoning Hearing Board; PC= Damascus Planning Commission; UDC= Upper Delaware Council; DRBC= Delaware River Basin Commission; WCPD= Wayne County Planning Dept./GIS; WCCD= Wayne County Conservation District; DEP= Dept. of Environmental Protection; DCED= Dept. of Community and Economic Development; NPS= National Parks Service; SEO=Sewage Enforcement Officer; BCO= Building Codes Officer; EMC= Emergency Mgt. Coordinator; PennDoT= Pennsylvania Dept. of Transportation; FEMA= Federal Emergency Mgt. Agency; PEMA= Pennsylvania Emergency Mgt. Agency; PUC= Public Utilities Commission.

Open Floor: AGENDA Items only. Three minutes per speaker.

- Mr. Casazza thanked the BOS for their support of this program for 21 years. He praised the Students for their enthusiastic participation.
- Chairman Dexter praised this year's Students as well. He said that the Students had a great time visiting the businesses that had agreed to take the group through the processes of those businesses. This year Bedrock Quarries, Suburban Mills, The Dime Bank [Damascus Branch], and Lunch at Dianna's Restaurant were highlighted. These businesses were thanked for their support, and making their personnel available for the Students and their chaperones.

ACTION ITEMS:

- The Minutes of: April 15th, 2013 were approved. The motion was made by Chuck Grady/Bailey Quick; seconded by Joe Canfield/Kaitlyn Warren. Chairman Dexter/Jordan Peer called for a vote, and the motion was approved unanimously.
- Treasurer's Report[s]: The Treasurer's Report was reviewed and Joe Canfield/John Lukan made a motion to approve the report. The motion was seconded by Chuck Grady/Bailey Quick. Chairman Dexter/Jordan Peer called for a vote; the motion was approved unanimously.
- The Expenses of the previous month were reviewed. Chuck Grady/Kaitlyn Warren made a motion to approve the Expenses of the previous month; Joe Canfield/John Lukan seconded the motion. Chairman Dexter/Jordan Peer called for a vote and the motion was approved unanimously.

UNFINISHED BUSINESS:

- NONE

NEW BUSINESS:

- New Truck Leases were discussed by the BOS. The discussions were halted to review materials submitted by Joe Canfield, on trucks for sale at Trovie, located in Sparrow Bush, New York State, where several PennDoT trucks have been displayed. Arrangements will be made for the BOS, and any others to go over to the lots where these vehicles are located. Joe Canfield made

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NEW BUSINESS Continued.

- the motion to table the discussion; this was seconded by Jeff Dexter. Chairman Dexter/Jordan Peer called for a vote; the motion to table was approved.
- Resolution #2013-02 regarding the Definition of High Water Levels in the Floodplain Management Ordinance was approved. Joe Canfield/Bailey Quick made the motion. It was seconded by Chuck Grady/Kaitlyn Warren. Chairman Dexter/ Jordan Peer called for a vote.

REPORTS:

- Zoning Officer and Web Master: See attached report.
- Emergency Management: See attached report.
- Planning Commission:
 1. The Planning Commission recommended re-signing the Maps for St. Joseph's Church. The BOS did agree to re-sign the Maps for the Church
- UDC Representative's Report:

UDC Chairman Dexter reported that The Joint Interstate Bridge Commission approved 4 construction/Rehabilitation projects for Upper Delaware Bridges: at Pod Eddy, N.Y./ PA. Bridge @ 9.6 million dollars, expected to last up to 75 years; Skinners Falls, N.Y. to Milanville, PA. was opened to traffic again, @ \$389,200.00; Narrowsburg, N.Y. to Darbytown, PA. Bridge, Emergency repairs to the Bridge @ \$538,000. In 2015 the Commission will let for bids, more construction work, and has allocated \$1,533,812.00 for that work. The Cochection N.Y. to Milanville, PA, Bridge will also have preliminary studies, engineering design for rehabilitating the Bridge @ \$708,000.00. The Commission approved an estimated \$103,800.00 to be spent in fiscal year April 2013- March 2014, on general maintenance issues. The most costly repairs are going to the Callicoon, N.Y. to Damascus, PA. Bridge @ \$24,700.00.

In other news, Mr. Dexter reported that the Reservoir Basin storage at April was 99.5% of capacity, and at Cannonsville, at 100.3% of capacity.
- Parks & Recreation: NONE
- Roads Department: [NORTH] Maintenance work, and repairs to Equipment continue; Brush cutting along the roadsides continues, and Potholes are been repaired. The South Sector reported the same kinds of activities. The Redevelopment Authority has come through with funding for a Double Tar and Chipping for Stone House Road. The Dirt & Gravel Roads program will be approving the continuation of work on River Road.
- ZHB: No Matters are before the ZHB
- The Food Pantry: Reported that 63 Families were served.
- The Recycling Program: Marty Kunstmann reported that it was a 'decent' day for the Saturday program, and that Volunteers are still needed to help on the 2nd Saturday of each month.

OPEN FLOOR: 2nd Segment- Community Interests:

- ❖ Bob Gross praised the Youth programs of Damascus Township.
- ❖ Bob Gross asked that residents turn out for the Memorial Day program, held each year in front of the Damascus Township Historical Society Building, at 10:00 AM on Monday. The Damascus Christian Academy and the Damascus School will be part of the program.
- ❖ Damascus Residents are invited to attend, Volunteer, financially support, bring a dish "pot luck style", on August 25th, 2013 –Rain or Shine, from 1:00 PM until 6:00 PM. *It's all about community.*
- ❖ The Damascus Manor Community Center meets on Thursday June 20th, 2013, at 7:00 PM.

Hearing no further comments, Chuck Grady made a motion to adjourn the meeting. The motion was seconded by Joe Canfield. The meeting was adjourned 7:45 PM.

These Minutes are respectfully submitted by: Karyle A. Woods, BOS Secretary, and Open Records Officer.

SIGNED by the Board of Supervisors:

Jeffrey R. Dexter, Chairman

Chuck Grady, Vice Chairman

Joseph Canfield, Supervisor

**Karyle A. Woods, BOS Secretary, &
Open Records Officer**

DAMASCUS TOWNSHIP, WAYNE COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS

RESOLUTION 2013-02

WHEREAS, the Board of Supervisors has determined that a term in the Damascus Township Zoning Ordinance has not been defined, AND;

WHEREAS, clarity in terms included in an ordinance is essential for proper enforcement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Damascus Township hereby adopts the following definition for the term "Normal High Water Mark" as follows:

Normal High Water Mark – The top of the river bank or stream bank which the water normally does not exceed during normal high water, except when the river begins to flood – that point where it is obvious that water normally flows during the normal high fluctuation in river or stream height, usually indicated by the lack of permanent vegetation i.e. trees, bushes and grass. In the case of no clearly obvious bank or vegetation limit, the location shall be determined by a line parallel to the water edge at an average equal distance between the water at the time of the determination and the discernible obvious normal high mark immediately upstream and downstream of the site.

Jeffrey R. Dexter, Chairman

Charles Grady, Vice Chairman

Joseph Canfield, Supervisor

Attest: _____
Karyle A. Woods, Secretary

Date: _____



DAMASCUS TOWNSHIP
ZONING OFFICER
CODE ENFORCEMENT OFFICER
EMERGENCY MANAGEMENT
COORDINATOR

60 CONKLIN HILL ROAD, DAMASCUS, PA 18415
TEL. (570) 224-4410 FAX (570) 224-4940
Website: www.damascustwp.org

May 20, 2013

MEMO

To: Board of Supervisors

From: Ed Lagarenne

Permits issued in April 2013:

- 2 Decks
- 2 Porches
- 1 Detached Garage
- 2 Storage buildings
- 2 Remodels (UCC)

Permits issued in May 2013 to date:

- 2 Single-family dwellings
- 2 Agricultural buildings
- 3 Decks
- 2 Political signs
- 2 Storage buildings

Violations:

A building-without-permit violation has been resolved after ; permits have been issued. Pending junk violations are nearly completed.

Website report:

The site has been updated and will continue to be updated as necessary. The site now has over 60,890 visits on the front page.

Emergency Management Coordinator report:

No new incidents to report. Crews are finishing repair work from damage caused by Irene and Lee.

Beware of summer storm activity. Severe thunderstorms can produce damaging high winds, heavy rains, and hail. Severe storm fronts can also spawn tornado activity. Pay attention to TV and radio warnings. Also, keep safe during swimming and boating activities. Be sure that your pools are protecting entry by young children. Have a safe summer.

DAMASCUS MANOR COMMUNITY CENTER

60 Conklin Hill Road
Damascus, Pennsylvania
18415

Dear Damascus Township Neighbor:

The volunteers of the Damascus Manor Community Center (aka DMCC) are in the planning stages of a proposed summer community event, a family picnic to be held on Sunday, August 25, 2013, at the Damascus Township community center and pavilion/ ball field: 60 Conklin Hill Road, 1 to 6PM.

This festive event will invite Damascus families and friends to join in a "bring a dish, potluck style" afternoon lunch; hamburgers, hotdogs, condiments, coffee, teas, lemonade, paper goods and plastic cutlery will be provided by the DMCC. Food setup will be inside the community center regardless of weather, as this will be a rain or shine event. Saying that, we wish for sunshine, as the activities will include use of the children's playground equipment, horseshoe pits, volleyball courts, nature trail, the ball field for kickball tournaments, as well as a variety of other activities for young and old.

The DMCC volunteers are proceeding with the various stages of coordinating and planning for this summertime community gathering. This will require some capital outlay and a volunteer workforce to effectively host what should prove to be a fun filled, family oriented day.

We cordially invite you to join us in any way you can: as a volunteer, a financial supporter, a contributor of your great ideas. With this in mind we invite you to attend the upcoming DMCC meetings: Thursday, May 23 and Thursday, June 20, 7PM, at the Township Building

The DMCC contact volunteers are: Linda Dexter at 729-7270; Hedy Kunstmann at 224-4377; and Deb McCabe at 224-6671.

Many thanks for your consideration; it's all about community!

The Damascus Manor Community Center



DAMASCUS TOWNSHIP BOARD OF SUPERVISORS

SUPERVISORS FOR A DAY PROGRAM

MONDAY, MAY 20TH, 2013

SCHEDULE FOR THE DAY:

TIMES

EVENTS

9:10 – 9:30 AM.....ORIENTATION WITH THE SUPERVISORS

9:45 – 10:00 AM.....BBEDROCK QUARRIES TOUR

10:30 – 11:30 AM.....SUBURBAN MILLS DEMONSTRATION /TOUR

11:30 – 12:30 PM.....LUNCH @ DIANNA'S RESTURANT

12:30 – 1:00 PMTHE DIME BANK TOUR

1:00 – 2:00 PM.....SUPERVISORS PRACTICE SESSION

2:00 PMRETURN TO DAMASCUS SCHOOL FOR BUS TRANSPORT

6:45 PM.....BOARD OF SUPERVISORS MEETING