



DAMASCUS TOWNSHIP

BOARD OF SUPERVISORS

MEETING MINUTES OF: July 15<sup>th</sup>, 2013

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Meeting called to order @ 7:00 PM.

The Pledge of Allegiance was led by: Ms. Dora Faye Henry; et al.

Attendance: [ x ] Jeffrey R. Dexter, [ x ] Charles Grady, [ x ] Joseph Canfield, [ / ] Dolores Card, [ x ] Ed Lagarenne; [ x ] Ernie Matern or Marty Kunstmann - PC; [ / ] Gary Packer; [ x ] Bob Dexter or Marty Kunstmann; [ x ] Dora Faye Henry; and [ x ] Karyle A. Woods, Secretary & Open Records Officer; [ / ] Solicitor Jeffrey S. Treat, Esq.

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**KEY TERMS:** [x] =Present. [/]=Absent. **BOS**= Board of Supervisors; **ZHB**= Zoning Hearing Board; **PC**= Damascus Planning Commission; **UDC**= Upper Delaware Council; **DRBC**= Delaware River Basin Commission; **WCPD**= Wayne County Planning Dept./GIS; **WCCD**= Wayne County Conservation District; **DEP**= Dept. of Environmental Protection; **DCED**= Dept. of Community and Economic Development; **NPS**= National Parks Service; **SEO**=Sewage Enforcement Officer; **BCO**= Building Codes Officer; **EMC**= Emergency Mgt. Coordinator; **PennDoT**= Pennsylvania Dept. of Transportation; **FEMA**= Federal Emergency Mgt. Agency; **PEMA**= Pennsylvania Emergency Mgt. Agency; **PUC**= Public Utilities Commission.

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**Open Floor:** AGENDA Items only. **Three minutes per speaker.**

➤ NONE

**ACTION ITEMS:**

- 1. The Minutes of June 17th, 2013 were approved unanimously, on a motion made by Chuck Grady, and seconded by Joe Canfield. The vote was called by Chairman Dexter.
2. Chuck Grady made a motion to approve the Treasurer's Report. Joe Canfield seconded the motion; a vote was called by Chairman Dexter and the motion was approved unanimously.
3. Joe Canfield made a motion to approve paying the expenses of the previous month, and an outstanding Invoice from several months ago, which had not been reported to the Treasurer's Office. The motion was seconded by Chuck Grady; Chairman Dexter called for a vote and the motion was approved unanimously.

**UNFINISHED BUSINESS:**

- A DCED Grant opportunity had been presented. Chairman Dexter explained that Mr. James R. Martin of JRM Planning & Mgt. Consulting Services had been interviewed as to the parameters of the Grant, and the costs associated with writing the Grant; Kiley Associates, for engineering services has been contacted as well. The Road selected is Chicopee Road: for repaving and repair. The BOS agreed to continue exploring the Grant opportunity with Mr. Martin should move forward, providing that Mr. Martin could demonstrate that his track record in Grants awarded was satisfactory, and commensurate with his expected fee of \$1,200.00. Joe Canfield made this motion and Chuck Grady seconded the motion. Chairman Dexter called for a vote, and the motion was approved unanimously.

**NEW BUSINESS:** NONE

**REPORTS:**

- Zoning Officer and Web Master: See attached report.
- Emergency Management: Mr. Lagarenne explained the need to perform a Health check on oldsters and the very young, has the expected very high temperatures were more stressful on these two categories of people in our community.

**REPORTS: Continued.**

▪ **Planning Commission:**

The Chairman of the Damascus Township Planning Commission, Ernie Matern recommended, that if the Residents, through the MMPC Survey, were pressing for a 2 acre [RR] Lot size, going forward, then the Board of Supervisors would have to step into the debate, because the PC had been unable to reach consensus on this issue.

▪ **UDC Representative's Report:**

Jeffrey R. Dexter, Chairman of the UDC Board, discussed the cuts to the UDC's budget; a 5% cut in Budget now, and an expected 3% cut in October 2013. The Reservoirs are at 98% of capacity.

➤ **Parks & Recreation:** NONE

➤ **Roads Department:** [North End & South End]

Work continues with Grading, Ditching, and the repair of Potholes, Pipe replacements, and Dust Control applications throughout the township. Through a Grant from the Wayne County Redevelopment Authority, Stone House Road will be repaved this fall by Leeward Construction Company, who won the Bid.

➤ **ZHB:** No Matters are before the ZHB

➤ **The Food Pantry:** The Food Pantry assisted 55 Families, and Ms. Henry urged that anyone with an overabundance of Garden produce should consider donation to the Pantry. Due to the perishable nature of produce, Ms. Henry asked that donation be dropped off on the 3<sup>rd</sup> Thursday of each month.

➤ **The Recycling Program:** An excellent day; Mr. John Highhouse, as the new Assistant Pastor of the Damascus Christian Academy and Church. Mr. Highhouse will be Volunteering, and assisting with the Recycling efforts on the 2<sup>nd</sup> Saturday of each month.

**OPEN FLOOR: 2<sup>nd</sup> Segment- Community Interests:**

- State Route 371 will be repaved shortly [Cochecton Turnpike]
- Marv Freiermuth was thanked for the excellent work on Atco Road.
- A resident expressed the need for Dust Controller on Steiner Road.

**Hearing** no further comments, Joe Canfield made a motion to adjourn the meeting. The motion was seconded by Chuck Grady. The meeting was adjourned 7:30 PM.

**These Minutes** are respectfully submitted by: Karyle A. Woods, BOS Secretary, and Open Records Officer.

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SIGNED by the Board of Supervisors:

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Jeffrey R. Dexter, Chairman

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Chuck Grady, Vice Chairman

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Joseph Canfield, Supervisor

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Karyle A. Woods, BOS Secretary, &  
Open Records Officer