



**DAMASCUS TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES OF: July 20th, 2009**

Meeting called to order @ 7:00 PM.

The Pledge of Allegiance was led by Chairman, Jeffrey R. Dexter, et al.

Attendance: [x] Jeffrey R. Dexter, Chairman [x] Charles Grady, Vice Chair; [x] Jason E. Roberts, Supervisor; [/] Dolores Card, Treasurer; [x] Ed Lagarenne, Zoning & BCO; [/] Jeffrey M. Finlay, EMC; [x] Ernest Matern, PC Chair; [x] Howard Schuchman, ZHB; [/] Dolores Keesler, UDC Rep.; [x] Bob Dexter, Recycling Program; [x] Dora F. Henry, Food Pantry; and [x] Karyle A. Woods, BOS Secretary and Open Records Officer.

KEY: [x] = Present. [/] = Absent.

OPEN FLOOR: AGENDA Items Only. Three minutes per speaker.

- Bill Gager commented on the use of the Old Backhoe, and Fosterdale Equipment expenses listed in the Treasurer's Report. Chuck Grady explained the logistics of where the Backhoe is in use.
- A resident asked a question about the Roadway approval process at Bluestone Mountain Estates; Ernie Matern answered that the Roadway can't be built separately from the rest of the development and the final approval will require 120% of the costs to be in an Escrow Account.
- Mr. Diehl gave his opinion on the use of Liquid Calcium vs. Water as dust controller.

ACTION ITEMS:

- Minutes of June 15th, 2009 were reviewed, and Jason Roberts made a motion to approve the Minutes of June 15th, 2009; Chuck Grady seconded the motion, and Chairman Dexter called for a vote, and the motion to approve the Minutes of June 15th, 2009 were unanimously approved.
- To take action on the expenses incurred during the previous month:
Expenses of June 2009: Jason Roberts made a motion to pay the expenses for the previous month; Chuck Grady seconded the motion. Chairman Dexter called for a vote, and the motion to pay the expenses for the previous month was approved unanimously.
- To review and take action on the Treasurer's Report:
The Treasurer's Report of June, 2009: Jason Roberts made the motion to approve the Treasurer's Report. Chuck Grady seconded that motion; Chairman Dexter called for a vote and the motion was approved unanimously.

UNFINISHED BUSINESS:

- **Helene Demarest- Conditional Use Hearing** on July 7th, 2009; the Planning Commission recommended approval of a Garage site with conditions: Screening for the view from a rental Cottage; Additional screening at a future time will be handled, if necessary. Hours of operation: Mon. thru Fri.; 8:00 AM to 5:00 PM, with Sundays- by appointment only. After review and comments by E.C. Matern, PC Chairman, Chuck Grady made a

UNFINISHED BUSINESS: continued.

motion to approve the site. Jason Roberts seconded this motion and Chairman Dexter called for a vote. The motion passed unanimously.

- **Bluestone Mountain Estates-** Roadway site. It was decided that the Planning Commission would continue to evaluate the site plans before making a recommendation to the Board of Supervisors; as per Ernie Matern, Chairman of the Damascus Twp. Planning Commission.
- **Wayne County Youth Worker:** Chairman Dexter explained the Wayne County Youth Worker process, and that the Twp. had requested other workers but had not received any as yet. He also stated that the County would be paying the salaries of any workers the Twp. received.

NEW BUSINESS:

1. Chairman Dexter announced that grants had been submitted:
 - **UDC Technical Assistance Grant-** \$4,500.00 for CPU and software to facilitate the work of the Planning Commission members.
 - **Dirt and Gravel Grant:** \$50,000 to \$60,000 +/- for paving of Glen Road and Whitmore Roads. Improved Drainage.
 - **Wayne County Redevelopment Authority Grant:** \$5,500.00 [Block Grant] – for paving a section of Spruce Swamp Road. [Milanville Road to Atco Road] County is awaiting authorization to spend the money.
2. **Resolution #2009-6:** Wayne County Agreement with Damascus Twp. for the County to *act as agent* for the Bridge Inventory Program. A motion was made by Chuck Grady to approve #2009-6; Jason Roberts seconded the motion. Chairman Dexter called for a vote, and the motion was approved unanimously.

REPORTS:

- **Zoning, Buildings & Codes Report:** [See Attached Report]
- **Parks & Recreation:** No Report
- **Emergency Mgt. Report:** No Report.
- **Planning Commission Report:** Ernie Matern reported that there was a new submission:
 1. **Illman / Paparella:** minor subdivision. E.C. Matern reviewed the submission with the BOS, and recommended approval of the submission; [A] The Highway Occupancy Permit has been submitted. [B] Twp. Road Permits have been submitted. [C] The PNDI inventory has been waived- letter has been received. After review of the Illman/Paparella submission, Jason Roberts made a motion to approve the submission. Chuck Grady seconded this motion. Chairman Dexter called for a vote, and the motion was approved unanimously.
- **UDC Report:** UDC Representative, Dolores Keesler- See attached Report.
- **Roads Report:** Chuck Grady spoke about the road grading and pothole filling that is taking place at this time; and stated that the Roads Department would be replacing large pipes at the Duck Harbor Road site, below the spillway.
- **Zoning Hearing Board Report:** No open matters are before the Board at this time.
- **Food Pantry Report:** 33 Families were served; and the Pantry is asking for help with dismantling the Walk-in Freezer, which has been replaced with an up-right freezer unit.
- **The Damascus Recycling Program:** Bob Dexter reported that there was an excellent response to the program, and that it was a very busy day.

OPEN FLOOR: Second segment: Three Minutes per speaker

- The Equinunk Fire Company will be holding a fundraiser on July 26th, 2009, from Noon to 5:00 PM- Meals will be served.
- Twp. is awaiting the construction and installation of a Cell Tower at the Atco Road site.

Hearing no further comments, the meeting was adjourned at 7:35 PM, on a motion made by Jason Roberts and seconded by Chuck Grady.

The meeting was adjourned at 7:55 PM, on a motion made by Chuck Grady and seconded by Jason Roberts.

- **These Minutes are respectfully submitted by: Karyle A. Woods, Secretary and Open Records Officer.**

SIGNED by the Board of Supervisors:

Jeffrey R. Dexter, Chairman of the Board

Jason E. Roberts, Supervisor of the Board

Charles Grady, Vice Chairman of the Board

**Karyle A. Woods, Secretary of the Board &
Open Records Officer**