



DAMASCUS

TOWNSHIP

BOARD OF SUPERVISORS SPECIAL MEETING MINUTES OF:

AUGUST 23RD, 2010

Call To Order: 7:00 PM

Pledge of Allegiance led by: JOHN

Roll Call – **PRESENT:** Chairman, Jeffrey R. Dexter; Vice Chairman- Joseph Canfield; Supervisor- Charles Grady; Secretary- Karyle A. Woods. **ABSENT:** Zoning Officer- Ed Lagarenne; Planning Commission Chairman- Ernest Matern; Zoning Hearing Board Chairman- Howard Schuchman; Recycling Program Chairman- Bob Dexter, Dolores Card- Treasurer & Purchasing Officer; Dora Henry- Damascus Pantry Chairperson; Dolores Keesler, UDC Representative.

Open Floor: **AGENDA ITEMS ONLY: No comments.**

ACTION ITEMS:

- NONE

REPORTS:

- NONE

NEW BUSINESS:

- **BIDS:** Chairman Dexter explained the Road Work Projects to be undertaken on Henderson and Atco Roads. The representative from PennDoT, Mr. Scott Maciak has reviewed the proposals and found them to be compliant with PennDoT specifications for the Road Work to be performed.
- After reviewing the Bid Proposals, Joe Canfield made a motion to award Pocono Spray Patching, Inc. the contract for both Henderson and Atco Roads; this motion was seconded by Chuck Grady. Chairman Dexter called for a vote, and the motion was approved unanimously. See attached Bid Award Form.
- Chairman Dexter explained that a Lease for a 2010 Dump Truck [Dodge 3500, with Plow], has been negotiated.
- Roads Dept. – 1 person has been hired for the Roads Dept. [of the approved two]; a Start Date will be September 1st, 2010. The hiring of Mr. Gary Sobolak was approved on a motion made by Chuck Grady and seconded by Joe Canfield. Chairman Dexter called for a vote and the motion was approved unanimously. **NOTE: A Probationary period of 90 days is required, as per the Damascus Township Employee Manual.**

OPEN FLOOR: Second segment- Community Interests: NONE

Hearing no further comments Joe Canfield made a motion to adjourn the meeting. The motion was seconded by Chuck Grady. **ADJOURNMENT:** The Meeting Adjourned at 7:20 PM.

These Minutes respectfully submitted by: Karyle A. Woods, Secretary & Open Records Officer.

SIGNED BY: Jeffrey R. Dexter, Chairman: _____

Joe Canfield, Vice Chairman: _____

Chuck Grady, Supervisor: _____

Karyle A. Woods, Secretary: _____