



**DAMASCUS TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES OF: September 21st, 2009**

Meeting called to order @ 7:01 PM.

The Pledge of Allegiance was led by Vice- Chairman Grady, et al.

Attendance: [/] Jeffrey R. Dexter, Chairman [x] Charles Grady, Vice Chair; [x] Jason E. Roberts, Supervisor; [/] Dolores Card, Treasurer; [x] Ed Lagarenne, Zoning & BCO; [/] Jeffrey M. Finlay, EMC; [x] Ernest Matern, [/] Howard Schuchman, ZHB; [/] Dolores Kessler, UDC Rep.; [x] Bob Dexter, Recycling Program; [x] Dora F. Henry, Food Pantry; and [x] Karyle A. Woods, BOS Secretary and Open Records Officer.

KEY: [x] = Present. [/] = Absent.

OPEN FLOOR: AGENDA Items Only. Three minutes per speaker.

- Bill Gager asked about the status of using Flake Calcium as a dust controller; asking whether or not Damascus Twp. had to Bid for the price of the Calcium. Chuck Grady answered that the purchase of the Flake Calcium was under the Bidding threshold, and did not have to be bided.

ACTION ITEMS:

- Minutes of August 17th, 2009 were reviewed, and Chuck Grady made a motion to approve the Minutes of July 20th, 2009; Jason Roberts seconded the motion, and Vice Chairman Grady called for a vote, and the motion to approve the Minutes of August 17th, 2009 were unanimously approved.
- To take action on the expenses incurred during the previous month:
Expenses of August 2009: Jason Roberts made a motion to pay the expenses for the previous month; Chuck Grady seconded the motion. Vice-Chairman Grady called for a vote, and the motion to pay the expenses for the previous month was approved unanimously.
- To review and take action on the Treasurer's Report:
The Treasurer's Report of August, 2009: Jason Roberts made the motion to approve the Treasurer's Report. Chuck Grady seconded that motion; Vice-Chairman Grady called for a vote and the motion was approved unanimously.

UNFINISHED BUSINESS:

- Vice-Chairman Grady discussed the Delaware River Clean-up results: and awarded the 4 H Club \$500.00 for their outstanding efforts in cleaning up the banks of the Delaware during the summer. Ms. Jan Noble represented the Calkins 4 H Club at the BOS meeting. Appreciation and Thanks were given to the 4 H ers, for their efforts to help keep the Delaware River beautiful and scenic.

NEW BUSINESS:

1. **Dirt and Gravel Roads Program Bid Openings.** [Program Data is on file in the Business Office, and see attachment to these Minutes].
2. **Building Inspection Underwriters letter** has been answered by Zoning and BCO Officer, Ed Lagarenne. Informing the company that the current fee schedule- Resolution 2009-01- of the collected fees will be the standard that Damascus Twp. uses, and if they do not wish to be listed as an inspection agency for the Twp. that they may withdraw. A motion was made by Chuck Grady- to reject the BIU 100% fee for services; Jason E. Roberts seconded the motion to reject the BIU offer. Vice Chairman Grady called for a vote, and the motion to reject the BIU 100% fee offer passed unanimously.
3. **Bid opening for the Dirt & Gravel Program** authorized work on Glen Road and Whitmore Road [two phases] were opened. [See attached Report].
4. A letter was received from Mr. Lorenz, a resident- indicating his displeasure with the Dust conditions on his road. Mr. Grady announced that those conditions had been taken care of before the Lorenz letter was received in the Business Office.
5. **Dexter's Development: Edwards Road-** The conditions existing in Dexter's Development are varied and correcting years old road design issues, and Cable, Telephone, and PPL issues are being looked into with the various agencies, and companies. The BOS Solicitor will answer the letter we received; and other actions will be discussed with the appropriate parties. This view was made in the form of a motion by Jason Roberts, and seconded by Chuck Grady. The motion to look into the above outlined issues further was approved unanimously.
6. **Chairman Grady announced** that there would be a special meeting called by the BOS for the purpose of adopting a Road Opening Ordinance in Damascus Twp.

REPORTS:

- **Zoning, Buildings & Codes Report:** [See Attached Report]; 1- Political Sign permit was granted, in addition to this report.
- **Parks & Recreation: No Report**
- **Emergency Mgt. Report: No Report.**
- **Planning Commission Report:** Ernie Matern reported that there was a new submission:
 1. **Regina:** a minor subdivision- After review to the maps and documentation, presented by Ernie Matern, Chairman of the PC; Jason Roberts made a motion to approve the minor subdivision. Chuck Grady seconded this motion. Vice-Chairman Grady called for a vote, and the motion was approved unanimously.
 2. **Cacchiotti/Kennard:** A Lot Combination [Improvement]. Jason Roberts made a motion to approve the Lot Combination, after careful review of the documents. The motion was seconded by Chuck Grady. Vice-Chairman Grady called for a vote, and the motion was approved unanimously.
 3. **Bluestone Mountain Estates:** All processes have been complied with, and the PC recommends approval of the Preliminary Plan. Chuck Grady made a motion to approve the Preliminary Plan, and Jason Roberts seconded the motion. Vice-Chairman Grady called for a vote and the motion was approved unanimously. A second motion was made by Chuck Grady to approve the DEP Planning Module. Jason Roberts seconded the motion; Vice-Chairman Grady called for a vote and this motion was approved unanimously, as well.
- **UDC Report:** UDC Representative, Dolores Keesler- See attached Report.
- **Roads Report:** Chuck Grady spoke about the road work being completed on several roads. Rental and Leased equipment is being used to speed the work along, and "We're gaining" on the work- without the Rain storms", said Chuck Grady.
- **Zoning Hearing Board Report:** No open matters are before the Board at this time.

REPORTS: continued.

- **Food Pantry Report:** 34 families have been served; However, donations of dry or canned foods to the Damascus Area Pantry are needed and always appreciated; Damascus School and others are holding a Food Drive for the Pantry, reported Dora Henry, Pantry Coordinator.
- **The Damascus Recycling Program:** Bob Dexter reported that there was an excellent turnout & response to the program; it was a very busy day, “The Best Day Ever”.

Open Floor: Second Segment- 3 Minutes per speaker on Topics of Community interest.

1. Work proposed on Duck Harbor Road is on hold; and so is the Roadside brush cutting by PennDoT/ Agility Agreement.

Hearing no further comments, the meeting was adjourned at 7:47 PM, on a motion made by Jason Roberts and seconded by Chuck Grady.

These Minutes are respectfully submitted by: Karyle A. Woods, Secretary and Open Records Officer.

SIGNED by the Board of Supervisors:

Not Applicable

Jeffrey R. Dexter, Chairman of the Board

Jason E. Roberts, Supervisor of the Board

Charles Grady, Vice Chairman of the Board

Karyle A. Woods, Secretary of the Board &
Open Records Officer