



**DAMASCUS TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES OF: November 16th, 2009**

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Meeting called to order @ 7:00 PM.

The Pledge of Allegiance was led by Chairman Dexter, et al.

**Attendance:** [x] Jeffrey R. Dexter, Chairman [x] Charles Grady, Vice Chair; [x] Jason E. Roberts, Supervisor; [x] Dolores Card, Treasurer; [x] Ed Lagarenne, Zoning & BCO; [/] Jeffrey M. Finlay, EMC; [x] Ernie Matern, PC; [/] Howard Schuchman, ZHB; [/] Dolores Keesler, UDC; [ x] Bob Dexter, Recycling Program; [x] Dora F. Henry, Food Pantry; and [x] Karyle A. Woods, BOS Secretary, and Open Records Officer.

**KEY:** [x] = Present. [/] = Absent.

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**OPEN FLOOR: AGENDA Items Only.** Three minutes per speaker.

NONE

**ACTION ITEM:**

- To review and take action on the Minutes of October 19<sup>th</sup>, 2009 and the Minutes of October 28<sup>th</sup>, 2009. Charles Grady made a motion to approve the Minutes of October 19<sup>th</sup>, 2009. Jason Roberts seconded this motion. Chairman Dexter called for a vote; and the motion to approve the Minutes was approved unanimously.
- The Minutes of October 28<sup>th</sup>, 2009 were reviewed, and Jason Roberts made a motion to approve the Minutes. Chuck Grady seconded this motion and Chairman Dexter called for a vote. The vote was unanimous to approve the October 28<sup>th</sup>, 2009 Minutes.
- Chuck Grady made a motion to approve the payment of the list of Expenses from the previous month. Jason Roberts seconded this motion. Chairman Dexter called for the vote, and the motion to pay the Expenses was approved unanimously.
- The Treasurer's Report was reviewed and Jason Roberts made a motion to approve the Treasurer's Report. This motion was seconded by Chuck Grady, and Chairman Dexter called for a vote. The motion was unanimously approved.
- Chairman Dexter extended congratulations to all those who participated in the recent Elections and too, the winners of those races.

**UNFINISHED BUSINESS:**

- The Board of Supervisors will be accepting Letters of Interest for two openings on the Damascus Twp. Planning Commission; the resignations will be effective on December 31<sup>st</sup>, 2009. An advertisement to this effect will be placed in *The Wayne Independent* newspaper.
- The Board of Supervisors approved the Wireless Edge Telecommunications Site lease of 2006; on a motion made by Jason Roberts and seconded by Chuck Grady. Chairman Dexter called for a vote, and this motion was passed unanimously.

**NEW BUSINESS:**

1. After careful review, the Board of Supervisors approved the 2010 Budget for the Township on a motion made by Jason Roberts and seconded by Chuck Grady. Chairman Dexter commented that there would be no Tax increases, and that the Township was doing well with its expenses due to the ongoing efforts of Dolores Card- Treasurer, to hold down the various costs. He called for a vote, and the motion was approved unanimously.

**NEW BUSINESS:** Continued.

2. Two Conditional Use Hearings were held on Friday, November 13<sup>th</sup>, 2009 in the Meeting Room:
  - ❖ **Goldberg/Sands:** The Board of Supervisors approved the Conditional Use application, on a motion made by Chuck Grady; and seconded by Jason Roberts. Chairman Dexter called for a vote and the motion was approved unanimously.
  - ❖ **Wireless Edge Telecommunication:** Wireless Edge Telecommunications Conditional Use application was approved for a Tower Site at the Damascus Twp. Municipal Building,[at the Garage end of the building], on a motion made by Jason Roberts, and seconded by Chuck Grady. Chairman Dexter discussed with Mr. Bryant- a resident of the Twp. and an owner of Calkins Creamery, his concerns regarding: Health and Safety issues in the placement of the proposed Cellular communications Tower Site at the Twp. Building. After this discussion, Jason Roberts made a motion to approve the Telecommunications site at the Twp. Building; the motion was seconded by Chuck Grady. Chairman Dexter called for a vote, and the motion passed unanimously.
3. The Board of Supervisors discussed the proposal to sell items of Used Equipment [3- Used Steel Spreaders, 1- Small Stainless Steel Spreader] which is no longer used effectively by the Roads department and 1 American Eagle Travel Trailer [with a minimum bid price of \$10,000.00]. Chuck Grady made a motion to put the various items, with a description, up for Bids; and to advertise these items in *The Wayne Independent* newspaper. These sealed bids will be opened at the next regularly scheduled BOS meeting in December. Jason Roberts seconded this multi-part motion and Chairman Dexter called for a vote on it. The motion passed unanimously.
4. The BOS discussed the Memo by Zoning Officer Ed Lagarenne, on purchasing a Security System for the Twp. building- as various items have “walked away”. [See attached Memo.] Mr. Bob Gross seemed to be in favor of this step, but asked if there was any Grant funding available to help pay for the system. Chairman Dexter replied that he would be looking into that option for purchasing a Security System.
5. Chairman Dexter notified residents of the Public Hearing on a proposed Road Opening Ordinance to be held in the Meeting Room of the Twp. building, on Thursday, December 3<sup>rd</sup>, 2009, at 7:00 PM. The Hearing will be advertised in *The Wayne Independent* at the appropriate time.
6. The BOS discussed the proposed Pennsylvania legislation, HB 1500, which would Tax every resident a sliding [upward] scale fee for PA State Police protection, without adding any further coverage than exists currently. [See Attached Memo.]

**REPORTS:**

- **Emergency Mgt.: No Report**
- **Zoning, BCO, Enforcement Officer: See attached Report.**
- **Planning Commission:**
  - ✓ **Mary Jane Reilly-** a minor subdivision was reviewed. Chuck Grady made a motion to accept the approval recommendation of the PC. Jason Roberts seconded the approval of the minor subdivision. Chairman Dexter called for a vote and the motion to approve the minor subdivision was passed unanimously.
- **Parks and Recreation: No Report.**
- **UDC Report: No Report.**
- **Roads Department Report:** The Dirt and Gravel grant work to be performed on Glen Road, and Whitmore Road has been completed. The problems within Dexter’s Development were discussed with resident-Ms. Kathleen Halbert. The BOS is studying the issues regarding Sluice pipe use as conduit for Utilities, Storm water and drainage problems, etc. with the NEPA research arm; and the Engineer. No solution has been proposed as yet, to the BOS.
- **ZHB:** There is one matter before the ZHB, a variance proposed by Patricia Ray.

**REPORTS:** Continued.

- **Food Pantry:** Ms. Henry reported that Donations Drives at the Alliance, Damascus Christian Academy, and the Damascus School, and other locations were doing well; however any donations would be appreciated to help the recipients.
- **Recycling Program:** Bob Dexter reported that the program is do well.

**OPEN FLOOR:** 2<sup>nd</sup> segment: 3 minutes, each speaker- on topics of Community Interests.

- ❖ Ms. Michelle Schuchman explained her vision for establishing a Women’s Veterans Renewal center in her home; for which she is applying for a Variance; Grant monies; and is involved in several craft projects to raise funding.
- ❖ Beaver Lake Property Association asked when the Dry Hydrant would be installed. Chuck Grady indicated that the work would be completed in the Spring; but that he was tracking down a funding source to pay for the installation of the Hydrant.

Hearing no further comments, the meeting was adjourned at 7:55 PM, on a motion made by Jason Roberts and seconded by Chuck Grady.

These Minutes are respectfully submitted by: Karyle A. Woods, BOS Secretary and Open Records Officer.

SIGNED by the Board of Supervisors:

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Jeffrey R. Dexter, Chairman of the Board

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Jason E. Roberts, Supervisor of the Board

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Charles Grady, Vice Chairman of the Board

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Karyle A. Woods, Secretary of the Board &  
Open Records Officer

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