



DAMASCUS TOWNSHIP

BOARD OF SUPERVISORS

**MEETING MINUTES OF: February 21st, 2011**

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**Meeting called to order @ 7:04 PM.**

**The Pledge of Allegiance** was led by Bob Dexter, et al.

**Attendance:** [ x ] Jeffrey R. Dexter, [ x ] Charles Grady, [ x ] Joseph Canfield, [ / ] Dolores Card, [ x ] Ed Lagarenne, [ / ] Ernest C. Matern, [ x ] Howard Schuchman, [ x ] Bob Dexter, [ / ] Dora Faye Henry, [ / ] Dolores Keesler; and [ x ] Karyle A. Woods, Secretary & Open Records Officer.

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**KEY TERMS:** [x]=Present. [/]=Absent. **BOS**= Board of Supervisors; **ZHB**= Zoning Hearing Board; **PC**= Damascus Planning Commission; **UDC**= Upper Delaware Council; **DRBC**= Delaware River Basin Commission; **WCPA**= Wayne County Planning Agency; **WCCD**= Wayne County Conservation District; **DEP**= Dept. of Environmental Protection; **DCED**= Dept. of Community and Economic Development; **NPS**= National Parks Service; **SEO**=Sewage Enforcement Officer; **BCO**= Building Codes Officer.

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**Open Floor:** AGENDA Items only. **Three minutes per speaker.**

NONE

**Action Items:**

- To review and take action on: Minutes of [A] December 20th, 2010, and [B] Jan. 3<sup>rd</sup>, 2011.
  - A. Chuck Grady made a motion to accept the Minutes of January 17<sup>th</sup>th, 2010. Joe Canfield seconded the motion. Chairman Dexter called for a vote, and the motion was approved unanimously.
- To Review and Pay Expenses incurred during the previous month: Joe Canfield made a motion to pay the expenses from the previous month; Chuck Grady seconded the motion. Chairman Dexter called for a vote, and the motion was approved unanimously.
- The Treasurer's Report was reviewed. Chuck Grady made a motion to approve the Treasurer's Report. The motion was seconded by Joe Canfield. Chairman Dexter called for a vote, and the motion was approved unanimously.

**REPORTS:**

- ❖ Emergency Management: No Report necessary.
- ❖ Zoning, Buildings, & Codes Enforcement Report. [See Report attached]
- ❖ Planning Commission Report: There are no projects to review.
- ❖ Parks & Recreation Commission: No Report necessary.
- ❖ UDC - [www.upperdelawarecouncil.org](http://www.upperdelawarecouncil.org). [See Report Attached.]
- ❖ The Roads Departments [North & South] reported that all work is proceeding well. 'Keeping Up with Snow Business'.
- ❖ Zoning Hearing Board reported no matters before the Board.

**REPORTS: Continued.**

- ❖ The Damascus Area Food Pantry thanks all those who have so generously given to the Pantry. No distribution figures available. Bob Gross reported that progress is being made on the repair of the Walk-In Refrigerator as parts will be delivered this week. Wayne County Foundation has not replied as yet, to the Grant request.
- ❖ The Recycling Center had a very good day. However two Volunteers are still needed to help with the Recycling efforts.

**UNFINISHED BUSINESS:**

NONE

**NEW BUSINESS:**

1. A Grant is being prepared to perform work on Stone House Road, funding may come through the Wayne County Redevelopment Authority agency. The prep work has been completed, with Sluice Pipes in place. A new product – Soft Pave, may be employed at a considerable savings, but we are waiting for PENN-DoT approval.
2. Chuck Grady made a motion to have a date set [with Ms. Burrowes] for the 2<sup>nd</sup> Public Hearing regarding the Proposed Zoning Ordinance Amendment; and to have the Solicitor publish the relevant information in *The Wayne Independent newspaper*. This motion was seconded by Joe Canfield. Chairman Dexter called for a vote and the motion was approved unanimously.
3. Arrangements have been made to have Wayne County Corrections send a crew to help with the Recycling Day activities in March.
4. Chuck Grady made a motion to have the Secretary prepare the BID PACKETS, and have the data advertised in *The Wayne Independent newspaper*. Joe Canfield seconded this motion. Chairman Dexter called for a vote, and the motion was approved unanimously.

**OPEN FLOOR: 2<sup>nd</sup> Segment- Community Interests**

1. Public Hearing was discussed.
2. Faye Rossi asked about the Zoning Hearing Board's roll, as per the Municipal Planning Code.
3. The April BOS Meeting will also be the SUPERVISORS 4 A DAY Program.

**Hearing** no further comments, Chuck Grady made a motion to adjourn the meeting. The motion was seconded by Joe Canfield. The meeting was adjourned at 7:45 PM.

**These Minutes** are respectfully submitted by: Karyle A. Woods, Secretary and Open Records Officer.

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SIGNED by the Board of Supervisors:

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Jeffrey R. Dexter, Chairman

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Karyle A. Woods, Secretary, & Open Records Officer

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Joseph Canfield, Vice Chairman

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Charles Grady, Supervisor